

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
783 S. GEYERS CHURCH RD
MIDDLETOWN, PA 17057
NOVEMBER 20, 2024**

Chairman Shellenhamer, called the Board of Supervisors Work Session Meeting to order at 7:02 p.m.

Salute the Flag

Roll Call / Attendance - Members Present

Bart Shellenhamer, Chairman
Ron Kopp, Vice-Chair
Mike Geyer, Secretary/Treasurer
Anna Dale, Member
Mr. Mel Hershey - attended via-phone call

Absent Members: None

Also Present:

David Blechertas, Township Manager
Jim Diamond, Esq., Solicitor
Michelle Phillips, Executive Secretary

Attendees: A list of Residents/Attendees are on file by the Township

Citizens Input on Agenda Items: None

Executive Session:

An executive session took place prior to the meeting to discuss personnel matters with no action being taken.

Manager's Report – David Blechertas

- Request approval of a proposal from Gorski Engineering for renovation of the Township Administration Building at a cost of \$488,570

Mr. Blechertas asked the Board to table the proposal from Gorski Engineering until the December 2nd meeting. He said the contract details will need to be worked out prior to the approval.

It was moved by Mr. Kopp and seconded by Ms. Dale to table the proposal from Gorski Engineering for the renovations of the Township Administration Building at a cost of \$488,570. The motion carried unanimously 5-0.

- Request approval of an additional change in scope for the HVAC project at Sunset Golf Course from Gannett Fleming to include the roof in design, bidding and construction oversight at a cost not to exceed \$23,900.

Mr. Blechertas stated the initial contract from Gannett Fleming only included HVAC, and the roof work was intended to come at a later time. Due to the deteriorating conditions of the roof, and the now apparent benefit of coordinating both jobs simultaneously, Gannett Fleming provided a quote of \$23,900. This would be for the roof design, bidding and construction oversight. It would be beneficial for both the roof and HVAC projects to be done at the same time.

It was moved by Mr. Geyer and seconded by Ms. Dale to approve the additional change in scope for the HVAC project at Sunset Golf Course from Gannett Fleming to include the roof in design, bidding and construction oversight at a cost not to exceed \$23,900. The motion carried unanimously 5-0.

- Appoint Scott Merchlinski to the Zoning Hearing Board to fill the vacancy and complete the remaining term which expires on 12/31/2024.

Mr. Blechertas asked the Board to appoint Scott Merchlinski to fill the vacancy of the Zoning Hearing Board and have him complete the term which ends December 31, 2024.

It was moved by Ms. Dale and seconded by Chairman Shellenhamer to appoint Scott Merchlinski to the Zoning Hearing Board and have him complete the remaining term which expires on 12/31/2024. The motion carried unanimously 5-0.

- Request approval of an annual contract with Brown Plus for Township Financial and Audit Services at a cost of \$221,440 for the general fund and \$105,000 for the golf course fund

Mr. Blechertas asked to renew Brown Plus’s annual contract for the Township’s financial and audit services. The contract shows an annual increase in costs of 4% over 2024 and has been reviewed with the Township Solicitor.

It was moved by Mr. Geyer and seconded by Mr. Hershey to approve the annual contract with Brown Plus for the Townships Financial and Audit Services at a cost of \$221,440 for the general fund and \$105,000 for the golf course fund. The motion carried unanimously 5-0.

- Request approval of purchase of 4 turning arrows for East Harrisburg Pike at Geyer’s Church Rd from Alpha Space Control, LLC. at a cost of \$1,554.00

Mr. Blechertas stated at one time there were turning arrows on East Harrisburg Pike for the turning lanes onto Geyer’s Church Road. The Township received a complaint from a resident stating that when the intersection was repaved, the arrows were not replaced. This intersection is experiencing near-miss accidents due to people not understanding that they are in a turn lane. He stated this is a Township expense and not a PennDOT expense per their regulations. Mr. Blechertas is requesting to place (2) 12-foot-long turning arrows in each lane.

It was moved by Mr. Kopp and seconded by Ms. Dale to approve the purchase of 4 turning arrows for East Harrisburg Pike at Geyer’s Church Rd from Alpha Space Control, LLC. at a cost of \$1,554.00. The motion carried unanimously 5-0.

Treasurer’s Report – Dave Blechertas

- Mr. Blechertas presented the Board with the bills/open purchase orders for the beginning of November 2024.

Fund	Open Purchase Orders
General Fund	\$ 32,710.11
Golf Course Fund	<u>7,668.74</u>
Grand Total	<u><u>\$ 40,378.85</u></u>

It was moved by Ms. Dale and seconded by Mr. Geyer to approve the bills/open purchase orders for the beginning of November 2024. The motion carried unanimously 5-0.

Solicitor's Report – Jim Diamond, Esq.

Nothing to report

New Business-

Ms. Dale stated that the Capital Region of Council and Government is having their annual dinner at Best Western in Harrisburg on January 20th, 2024. The invitations will be sent out soon and she hopes all will participate. She also wanted to pass along, that another safer grant will be opening soon which could benefit Londonderry's Fire Department.

Mr. Kopp wanted to make public accommodation to the Londonderry Fire Department and to all the Fire Departments who responded to the fire that took place on his farm Monday. He said the response was outstanding not only from the Fire Departments but from the community.

Old Business - None

Mr. Blechertas advised the Board that in the past week there have been 3 properties connected to the sewer on RT 230.

Citizens Input: -None

“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”

Adjournment

There being no further business to bring before the Board, a motion by Mr. Geyer and seconded by Ms. Dale the meeting was adjourned at 7:29 pm.

Signature on file

Secretary – Mike Geyer